Dear BoFEP Steering Committee Member,

I am writing this in advance of the AGM, scheduled for Thursday, October 20th, 1830-2030 hr, on ZOOM. The Agenda for this meeting is attached, as well as the BoFEP Strategic plan, and the Work Plan. The Minutes of the 2020 AGM will follow in a few days, as they need approval at the meeting. The ZOOM information for the AGM is at the end of this email.

BoFEP has its 25th anniversary next year, as noted in the recent article in the BIO-OA Newsletter Voicepipe, as well as in the most recent  Fundy Tidings newsletter (both are also attached, FYI).  We continue to offer a lot as a small organization with limited funding (e.g., Newsletter; biennial workshop to exchange ideas and information; access to reliable information on Fundy and it’s watersheds; the new video project; engagement with the GOMC), and our management team has been meeting monthly to move these activities along.

If we are to advance forward successfully into our next phase, the whole Steering Committee must consider the following:

·        **Immediate needs:**

o   **Please immediately confirm your wish to stay on the BoFEP Steering Committee and serve in some capacity to advance the groups mandate and projects. Do this by sending a note of acceptance or desire to retire, to Bronte Thomas, our BoFEP Secretariat, at****nomehs@qonaskamkuk.com****no later than Tuesday, October 19th.  Please copy me at****oceans2@ns.sympatico.ca****.  If we do not hear from you, it will be assumed that you wish to step down and your name will be removed from the list for FY 21-22. Please do this at your earliest convenience.**

o   Volunteers are needed for key positions:

§  Replacement for a key position, our Treasurer.  Susan wishes to retire after many years of excellent service.

§  A co- chair for the next BoFEP/ACCESS Biennial Bay of Fundy Workshop (Spring 2022), one theme of which will be Ocean Literacy.

o   For the AGM:

§  Please note - Everyone on the SC must be a paid BoFEP member, required for voting at the AGM. If you have not paid your membership, and several have not, please do so right away (see website for information).

§  We will need to confirm our four Financial Directors, to maintain financial status with the NB government.

§  Discussion and approval of our strategic plan, and the work plan for 2021-2023.

·        **Longer term (over the next year) needs:**

o   A larger paid membership – this must be enhanced by a direct pay system, to be instituted once we have a new Treasurer and four confirmed financial directors;

o   Volunteers to participate in the BoFEP Video project (please contact Sandra Curry);

o   A stronger presence of people and organizations from New Brunswick, especially from groups like the HMSC, St. Andrews, and ACAP Saint John;

o   A more engaged SC - everyone on the SC to be involved in at least one project; that would include direct engagement of our younger SC members and others;

o   Continued active working groups (e.g. ocean literacy; informatics) and funding  and volunteers for their specific projects;

o   Continued input of information items to the Fundy Tidings newsletter, to assist the editor (JP);

o   Input to our social media platforms;

o   Active linkage to other groups, such as the Cliffs of Fundy UNESCO Geopark.

On behalf of the Management Committee, we all look forward to next weeks’ AGM and an active program in our 25th year, especially engaging and re-engaging everyone involved with BoFEP on Fundy’s environmental challenges.

All the very best,

Peter

PGWells

Chair, BoFEP (2020-2021)