**Draft BoFEP Work Plan (2021-22) D4 version Oct.2021.**

1. **Work Plan –** following from the Strategic Plan,prioritize our activities at the SC meeting, with SC input, so that the Work Plan includes:
	1. Budget (FY 21-22) – agree on the budget for some or all of the following items (b to e).
	2. BoFEP Coordinator – Advertise for and hire a part-time BoFEP Coordinator for November 2021 – March 2022 (get SC member ideas re additional funding for this), to assist with the organization of the next BoFEP-ACCESS workshop, Spring 2022.
	3. Membership - set up the e-transfer payment system on the website to facilitate paid BoFEP memberships. Select new BoFEP Directors with signing authority. Ensure that all SC members are paid BoFEP members. Send out welcome letter to new members.
	4. Communications and Website
		* 1. Continue the periodic Fundy Tidings Newsletter. Solicit contributions from the wider BoFEP “membership”.
			2. Develop the videos on Fundy Issues – on-line Fundy Q/A talks.
			3. Website - renewal re design.
			4. Website - Social media initiatives, e.g. items for Facebook page. (we have had volunteers for this from the SC and from MT).
	5. The 2022 BoFEP Bay of Fundy Science Workshop –set up workshop committee; select a date; start planning/inviting people, especially invited speakers.
	6. Other active initiatives, e.g.,
		1. Ocean Literacy WG - collaboration with the Cliffs of Fundy Geopark education committee.
		2. The 25th BoFEP anniversary paper – complete draft, circulate for review, complete and submit it to the PNSIS. (DONE, TWO ARTICLES).
		3. An “on the ground project”, with funding.
		4. Presentation of posters and/or talks at other local meetings, e.g., The FSRS, RARGOM.
2. **Activate the Partnership** – ask for volunteers and assign people from the SC to sections of the work plan. Every partner should be involved in one or more jointly sponsored projects.
	1. Funding – set up a small committee to seek funding for specific “on the ground” projects related to an environmental issue in the bay of Fundy.
3. Other?

(Draft D4, Oct. 13th, 2021, pgw)